

BIDS

The Governing Board is committed to promoting public accountability and ensuring prudent use of public funds. When leasing, purchasing, or contracting for equipment, materials, supplies, or services for the district, including when contracting for public projects involving district facilities, the Board shall explore lawful opportunities to obtain the greatest possible value for its expenditure of public funds. When required by law, or if the Board determines that it is in the best interest of the district, such contracts shall be made using competitive bidding.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements for bidding.

The Superintendent or designee shall establish comprehensive bidding procedures for the district in accordance with law. The procedures shall include a process for advertising bids, instructions and timelines for submitting and opening bids, and other relevant requirements.

For award of contracts which, by law or Board Policy, require prequalification, the procedure shall identify a uniform system for rating bidders.

When calling for bids, the Superintendent or designee shall ensure that the bid specifications clearly describe in appropriate detail the quality, delivery, and service required and include all information which the district knows, or has in its possession, that is relevant to the work to be performed or that may impact the cost of performing the work.

Except as authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Board requires, or else all bids shall be rejected.

When the Board has determined that it is in the best interest of the district, the district may piggyback onto the contract of another public agency or corporation to lease or purchase any personal property to the extent authorized by law.

To ensure that good value is received for funds expended, bid specifications shall be carefully designed and shall describe in detail the quality, delivery and service required and include all information which the district knows is relevant to the work to be performed or that may impact the cost of performing the work.

To assist the district in determining whether bidders are responsible, the Board may require pre-qualification procedures as allowed by law and specified in administrative regulation 3311. For award of contracts which, by law or Board policy, require prequalification, the procedures shall identify a uniform system for rating bidders and shall address the issues covered by the standardized questionnaire and model guidelines developed by the Department of Industrial Relations pursuant to Public Contract Code 20101.

LEGAL REFERENCE**CALIFORNIA EDUCATION CODE**

17070.10-17079.30 Leroy F. Greene School Facilities Act

17250.10-17250.55 Design=build contracts

17406 Lease-leaseback Contracts

17595	Purchase of supplies through Department of General Services
17602	Purchase of surplus property from federal agencies
38083	Purchase of perishable foodstuffs and seasonable commodities
38110-38120	Apparatus and supplies
39802	Transportation services

BUSINESS AND PROFESSION CODE

7056	General engineering contractor
7057	General building contractor

CODE OF CIVIL PROCEDURE

446	Verification of pleadings
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GOVERNMENT CODE

4217.10-4217.80	Energy conservation contracts
4330-4334	Preference of California-made materials
6252	Definition of public record
53060	Special Services and advice
54201-54205	Purchase of supplies and equipment by local agencies

PUBLIC CONTRACT CODE

1102	Emergencies
1103	Definition, responsible bidder
2000-2002	Responsive bidders
3000-3010	Roofing projects
3400	Bids
3410	United States produce and processed foods
4113	Prime contractor; subcontractor
6610	Bid visits
12200	Definitions, recycled goods, materials and supplies
20101-20103.7	Public construction projects, requirements for bidding
20103.8	Award of contracts20111-20118.4 Local Agency Public Construction Act; school districts
20189	Bidder's security, earthquake relief
22000-22045	Alternative procedure for public projects (UPCCAA)
22152	Recycled product procurement